

Degree Exit Examination Policy

American College of Technology requires a degree exit exam for all students at the completion of Associate of Applied Science programs. These exams assess and validate students' education, knowledge and skills that should be obtained throughout the courses of the programs. This exam helps verify the student is achieving the desired outcomes and competencies of the entire degree program. The exam measures general education skills such as critical thinking, reading, writing, and mathematics. The degree exit exam is comprehensive and covers the content of the entire program which includes 20 courses.

The degree exit exam is presented and performed as a proctored examination according to ACOT's Proctored Examination Policy and Procedure (included in the college catalog, ACOT Policy and Procedures, and ACOT website.)

The degree exit exam is a pass/fail exam. There are no percentage or letter grades given. If a student does not pass the exam the first time, he/she may take the exam two more times within a specified time period. If the student must take the exam a second or third time, the student must pay the cost of the proctored exam process. The time frame for passing the exam is included in the completion period of the program. A student must complete his/her program within 172 weeks.

For further information on Proctored Examinations, please refer to the ACOT Catalog, ACOT website, or the URL for ACOT policies at www.acot.edu/policies.htm.

The degree exit exam must be completed by one of three methods: online testing with ProctorU, onsite at American College of Technology, or at acceptable locations such as a Prometric Testing Center, college, university, or public library. The proctor must be a registered proctor of a testing center, college or university administrator, or librarian and must be approved by ACOT.