

## Clock to Credit Hour Conversion Policy

ACOT adheres to the Carnegie formula for credit hours. The Carnegie formula states that one (1) credit hour per semester equals 15 contact hours plus 30 hours of outside study and preparation. This is comparable to the educational industry standard.

Each of the six (6) Associate of Applied Science programs is composed of 20 courses with each course worth three (3) credit hours. By using the Carnegie formula, the 20 courses at 3 credit hours is equal to 60 credit hours or 900 contact hours and 1,800 outside hours of study and preparation for the entire program.

<b>Expected Student Learning Activity</b>	<b>Weekly Hours Spent Towards Course</b>	<b>Total Hours Spent Towards Course Per Six-Week Term</b>	<b>Term Credits Earned</b>
Lecture time (Contact Hours)	7.5	45	-
Reading and Study Time (as required)	6	36	-
Assignments/Projects (3 per week)	6	36	-
Pre-assessment (1 per week)	2	12	-
Weekly Test (1 [per week)	1	6	-
<b>Total Hours</b>	<b>22.5</b>	<b>135</b>	<b>3</b>